



Sadhana Education Society's

Registered under Society's Act of 1860 & Bombay Public Trust Act 1950 | Linguistic (Gujarati) Minority Institution

L. S. RAHEJA COLLEGE OF ARTS & COMMERCE (AUTONOMOUS)

NAAC Accredited B++ (3rd Cycle) | ISO Certified 9001:2015 & 21001:2018

Date: 14th August 2025

NOTICE

Subject: Exam Form Filling & Attendance Requirements - *SY and Ty students*

This is to notify all students that:

1. First Exam Form Filling Slot:

Students whose attendance is **above 50%** will be allowed to fill the examination form during the **first slot**, which will be open from **28th August 2025 to 2nd September 2025**.

2. For Students with Attendance Below 50%:

Students whose attendance is **below 50%** are **required to attend lectures regularly** from **18th August to 16th September 2025**.

- After 16th September, the attendance committee will review the attendance of these students and take appropriate action based on their progress.
- Additionally, these students must submit a **joint undertaking** signed by both the **student and their parent/guardian**, committing to maintain the required attendance in the **4th and 6th semesters**.
- Failure to comply will result in **debarment from appearing in the even semester examination**.

3. Important Note:

No reminders will be issued for exam form filling in the **second slot**. Students are advised to take note of the dates and act accordingly.

Preeti Vaswani

Dr. Preeti Vaswani
Convener of Attendance Committee

Dr. Debajit Sarkar

Dr. Debajit Sarkar
Principal