

**SADHANA EDUCATION SOCIETY'S
L. S. RAHEJA COLLEGE OF ARTS AND COMMERCE (AUTONOMOUS)
RELIEF ROAD, SANTACRUZ (WEST),
MUMBAI – 400 054.**

MINUTES OF THE MEETING OF IQAC HELD ON 08.05.2024

The meeting of the IQAC for the academic year 2023-24 was held on Wednesday May 08, 2024 at 10.30 a.m.

The following members were present in the meeting.

1. Dr. Debajit N. Sarkar
2. Dr. M. Z. Farooqui
3. Dr. Parita Desai
4. Dr. Samya Shinde
5. CA Hrishikesh Wandrekar
6. Ms. Pooja Yadav
7. Dr. Rahul Dandekar
8. Ms. Divya Kanchan
9. Ms. Prajakta Joshi
10. Ms. Shamali Colaco
11. Ms. Rupal Kore

Leave of absence was granted to the following members.

1. Mr. Vijay Parmar
2. Dr. Moushumi Dutta
3. Dr. Rajendra Prasad
4. Dr. Preeti Vaswani
5. Dr. Vaishali Pandya
6. Ms. Tina Mestry
7. Ms. Muskan J. Vora
8. Ms. Sabrina Sorosh

IQAC Co-ordinator, Dr. Parita Desai welcomed all the members of the IQAC.

ITEM NO.1: To read, accept and adopt the minutes of the last IQAC meeting held on November 06, 2023.

The minutes of the last meeting held on November 06, 2023 were circulated during the meeting. It was then resolved that the said minutes be accepted and confirmed.

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ITEM NO.2: To read the action taken report of the minutes of the previous meeting.

1. Gap analysis was conducted by the HOD's and based on the feedback, changes in new curriculum was suggested by the HOD.
2. Autonomy was conferred for five years from 2024-25 to 2028-29.
3. Committee was formed for NEP 2020 and structure was prepared in consultation with all HOD's and faculties.
4. BOS was formed for Commerce and Management, Accountancy and Finance, Economics, Mathematics and Statistics, Sociology, History, Psychology, B.Sc. I.T. and Data Science and Media and Mass Communication.
5. The add-on courses were completed successfully for 2023-24.
6. Institutional Development Plan was prepared and committee advised to finalize the Plan after implementation of NEP 2020 keeping in view the requirement of human resources as per new NEP 2020 structure

ITEM NO. 3: To discuss the state of autonomy and NEP 2020 implementation.

- Committee suggested to form Governing Body, Academic Council, and Board of Studies as per norms of NEP 2020 for Autonomous Colleges
- Get the approval for syllabus and examination pattern from Governing Body, Academic Council

ITEM NO. 4 : To invite suggestions from members about new academic initiatives to be implemented from 2024-25.

CA Wandrekar suggested that subject specific training for teachers be given. It was stated that staff can give suggestions regarding resource persons by first week of June, 2024. IBS Mumbai for case studies, Flame Ashoka, TISS be contacted for pool of resources persons.

ITEM NO. 5 : To re-constitute the college committees for the next academic year.

Committee advised to re-constitute the college committees as per the guidelines of NEP 2020 for Autonomous Colleges

ITEM NO. 6 : To present the quality initiatives taken by IQAC and achievements in academics, sports and co-curricular activities.

Dr. Parita Desai presented the IQAC initiatives and following areas were covered:

Preparation for Autonomous status

Important Days celebration

Academic Calendar

Teaching Plan

Remedial Program

Swayam Courses

Diksharambh

Submission of AQAR & NIRF

Institutional Development Plan

CAS – Dr. A. A. Kulkarni

Gender Audit & Green Audit

Feedback – Stakeholders

Maintenance of institution Data base

Organizing inter and intra institution activities

CA Wandrekar presented the achievements in academics, sports and co-curricular activities.

Members appreciated the above initiatives and congratulated the college.

ITEM NO. 7 : To discuss the new academic programs to be introduced from the academic year 2024-25.

Dr. Debajit Sarkar brief the member on proposal of the new programs to be introduced from the academic year 2024-25 ie

1. Bachelor of Commerce (Management Studies) – (B.M.S.) – University system – nomenclature change .
2. Master in Psychology – Specialization in Clinical Psychology.

Dr. Farooqui stated that the faculty should be finalized by first week of August for the proposal prepared by the Psychology Department. For first year one Full time person as coordinator and rest all visiting faculties.

Dr. Farooqui suggested for faculties / teachers you can contact J.J. Hospital, KEM Hospital, Sion L.T. Hospital and Thana Mental hospital.

It was decided that in a week the advertisement for the post of Psychology teacher will be released.

ITEM NO. 8 : To discuss the B.M.S. program under AICTE from the academic year 2024-25.

It was decided to withdraw the approval of B.M.S. program under AICTE from the academic year 2024-25.

ITEM NO. 9 : Any other business with the permission of the Chair.

Dr. Farroqui suggested QS ranking and finding out about international exposure for ranking.

Members suggested that to go for 2021 ISO training as internal auditors.

Principal stated that methodology of NAAC accreditation has changed to Binary Accreditation System. Five years from 2024-25 data to be maintained in a full proof system. There should be device and method to capture data. Principal further stated that before the expiry of autonomy the College will have to submit SSR to NAAC. In the present system they have introduced 10 criteria. 25% change is to be action oriented. Some software or ERP should be introduced, to meet all criteria.

The meeting ended with the vote of thanks to the Chair.


(DR. PARITA M. DESAI)
IQAC, COORDINATOR


(DR. DEBAJIT N. SARKAR)
PRINCIPAL.

Action Taken Report of Minutes held on 8th May 2024

1. Items 3 & 4: NEP 2020 Implementation:

1. A structured approach was taken to implement the National Education Policy 2020: a) NEP Committee formed b) Governing Body consulted c) Academic Council involved d) Board of Studies engaged
2. The following steps were taken:
 - a) Preparation of structure with grid as per NEP guidelines
 - b) Preparation of draft syllabus and examination pattern
 - c) Approval of syllabus and examination pattern by Board of Studies
 - d) Approval of syllabus and examination pattern by Academic Council
 - e) Final approval of syllabus and examination pattern by Governing Body
3. Outcome: NEP 2020 successfully implemented for 1st Year Degree Program

2. Item 5 : Reconstitution of College Committees :

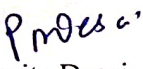
1. College committees were re-constituted for the Academic year 2024-25
2. The reconstitution was done in accordance with the guidelines of NEP 2020 for Autonomous Colleges

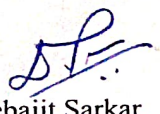
3. Item 7: Introduction of New Academic Programs :

1. A new program was introduced for the academic year 2024-25:
2. Program: Master in Psychology Specialization: Clinical Psychology
3. Intake Capacity: 26 students

4. Item 8: Discussion on B.M.S Program under AICTE :

1. Decision made to align with university nomenclature
2. Program name: Bachelor of Commerce (Management Studies) - B.M.S.
3. This decision was made with permission from: a) Governing Body b) College Development Committee


Dr. Parita Desai
IQAC Convener


Dr. Debajit Sarkar
Principal